MINUTES

PUBLIC ARTS COMMITTEE
CITY OF LEANDER, TEXAS

Leander City Hall, City Manager Conference Room
(east entrance)

200 W. Willis ~ Leander, Texas 78641

Monday ~ May 18, 2009 at 6:00 PM

Mr. Jack Kushner – Chairman	**Ms. Elizabeth "Skip" Dunnett**
Ms.Carmen Amaya – Vice Chairman	**Mr. Stan Holcomb**
Mr. John Jagger – Secretary	**Ms. Kathleen McElwaine**
Ms. Michell Cantwell – City Council Liaison	**Mr. Kirk D. Clennan – Staff Liaison**

1. Open Meeting / Roll Call
   Chairman Kushner opened the meeting at 6:18 p.m. All present with Skip Dunnett and Stan Holcomb arriving at 6:45.

2. City Attorney to discuss open meetings, conduct, of meetings, the role of the committee, review and clarify Conflict of Interest criteria pertaining to committee members or family relationships to artists accepting commissions from City of Leander for their submitting artwork in public places.
   Paige Saenz, City Attorney discussed the role of the committee, rules of open meetings and Conduct pertaining to public committee meetings.

3. Discuss designation of permanent sites for artwork in strategic public locations (see attached map), Mark map with members choice of locations from 1 through 10 with No. 1 being the most advantageous and to the least advantageous location. (a Charrette will be held at a subsequent meeting to review member selections). Committee will also make recommendation for location of temporary art using alphabetical selections from "A" through "J" with "A" being the primary location. (temporary art will have a maximum display period of 90 days)
   Committee members discussed this item. Motion made by Jack Kushner to discuss at the next meeting to discuss art in the parks, Second by Stan Holcomb. Motion passes, all voting "aye".

4. Discuss selection of Sub-Committees for:
   - Dance
   - Theatre
   - Music
   - Art

   Chairman Kushner appointed Carmen Amaya to oversee the dance and music sub-committee, Skip Dunnett to oversee the theatre sub-committee and Kathleen McElwaine to oversee the art sub-committee.
   Motion made by Stan Holcomb to accept the appointments. Second by Carmen Amaya. Motion passes, all voting "aye".

5. Discuss Artist Selection Process to possibly follow the following process:
   a) Committee will develop a pre-qualified list of artists from a select list of artists. Committee will prepare artist application form for artist pre-qualification. Artists shall submit a letter of interest, resume, twenty slides, references and preliminary budget. Some projects may be restricted to local artists, artists from Texas, National or International Artists.

   A discussion was held by committee members and it was agreed to table this item until a future meeting.

   b) Invitational Competition: Appropriate to complex projects where a number of artists may be capable of successfully competing, or when work is required in a specific medium. Based upon project requirements the committee will invite a limited number of artists to submit qualification or a preliminary design. Artists selected to develop preliminary designs will be compensated. Artists will receive a proposal fee equal to 10% of project budget with a minimum of $500.00 and a maximum of $5000.00.

   A discussion was held by committee members and it was agreed to table this item until a future meeting.

   Michell Cantwell requested research be done from other cities having a Public Arts Committee.

6. Invitation of guest speakers at subsequent Art Committee meetings. Committee to recommend guest speakers for June 15, 2009 meeting.

   Discussion on guest speakers was held and it was decided to possibly invite a Chairman from another city; possibly from Frisco to be the first guest speaker. Staff will check on this.

7. Adjournment

   With there being no further business, the meeting adjourned at 8:30 p.m.

Attest:

_____ _____

Jack Kushner, Chairman Debbie Haile, City Secretary