



# RESIDENTIAL DECK/PATIO COVER APPLICATION

(PLEASE PRINT CLEARLY)

Permit #:

## Project Information

Street Address: \_\_\_\_\_

Subdivision Name: \_\_\_\_\_ Section: \_\_\_\_\_ Lot: \_\_\_\_\_ Block: \_\_\_\_\_

Sq. Foot: \_\_\_\_\_ Dimension: \_\_\_\_\_ Project Value: \_\_\_\_\_

Brief Summary of Work: \_\_\_\_\_

## Property Owner Information

Property Owner: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

## Contractor Information

Contractor: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

### If applicable please provide the following:

Electrical Contractor (Must be registered with the City if Leander): \_\_\_\_\_

Plumbing Contractor (Must be registered with the City of Leander): \_\_\_\_\_

Mechanical Contractor (Must be registered with the City if Leander): \_\_\_\_\_

- **Permits cannot be issued without Contractors names.**
- **Double Permit fees will be issued for Work Started prior to issuance of permits.**
- **You must attach a plot plan.**
- **If any portion of the lot lies in the flood plan you must submit a flood zone application and an elevation certificate.**
- **All reinspection fees must be paid before the building final will be approved.**
- **Structure shall not be occupied until all final inspections have been approved and a C.O. issued.**
- **The Building Inspection Department is not responsible to ensure that your structure is in compliance with all legal requirements and regulations that apply to your property. It is your responsibility to ensure that your property complies with all applicable legal requirements and regulations.**

Permits Division, P.O. Box 319, Leander, Texas 78646-0319  
Ph. (512) 528-2752, fax (512) 259-0660, <http://www.leandertx.gov>

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Office Use Only**

Approved      Rejected      By \_\_\_\_\_ on

Resubmitted and reviewed

Approved      Rejected      By \_\_\_\_\_ on

Comments:

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**Permit Fees:**

Frame: \_\_\_\_\_ sq. ft @ \$0.15= \_\_\_\_\_ or \$40.00 (Min.)

Electrical: \$40.00 (If Applicable)

Plumbing: \$40.00 (If Applicable)

Total Fees: \_\_\_\_\_

# Deck and/or Patio Cover Construction Guidelines

## **What Type of Deck and/or Patio Cover Requires a Permit?**

Wood (new and addition to existing)  
Concrete (new and addition to existing)  
Any existing slab/wood deck that is being covered  
Multi-Level Decks  
Arbors

## **Submit the Required Information:**

(Drawings **DO NOT** need to be to scale but measurements must be accurate)

1. A completed application to include total square footage of entire project.
2. A site plan.
3. Foundation plan with details.
4. Deck Roof construction details including elevations.
5. Indicate how structure is to be anchored.
6. Electrical details if applicable.
7. Plumbing details if applicable.

## **Inspections Required:**

**INSP. REQUEST LINE: (512) 528-2748**

Deck Layout  
Deck Foundation (prior to pour)  
Electric & Plumbing Inspections if applicable.  
Framing (if enclosing any walls or ceilings)