



MINUTES

**PLANNING & ZONING COMMISSION MEETING
CITY OF LEANDER, TEXAS
Pat Bryson Municipal Hall ~ 201 North Brushy Street
Leander, Texas**

Thursday ~ March 24, 2011 at 7:00 pm

**Place 1 Michelle Stephenson
Place 2 Chris Tovar- Vice Chairman
Place 3 Ronald Abruzzese**

**Place 4 Clayton Rose
Place 5 Richard Allen
Place 6 Betty Saenz
Place 7 Vacant**

1. Call to Order
Vice Chairman Tovar called the meeting to order at 7:03 pm
2. Roll Call
All Commissioners present except Commissioner Rose
3. Approval of Minutes:
Regular Planning & Zoning Meeting: February 24, 2011
Motion made by Commissioner Allen to approve the minutes, seconded by Commissioner Saenz. Motion passed unanimously.
4. Citizen Communications - Three (3) minutes of time is allowed, per speaker
No citizens wished to speak.

Public Hearing

5. Subdivision Case 11-FP-001: Hold a public hearing and consider action on the final plat for the Highlands at Crystal Falls, Section 1, Phase 2B Subdivision, for 11.44 acres more or less; generally located to the northwest of the intersection of Lakeline Boulevard and Osage Drive; more specifically located to the northwest of the intersection of Quick Fort and Rusty Spur, Leander, Williamson and Travis Counties Texas, Applicant/Agent: Samuel D. Kiger, P.E. on behalf of Lookout Development Group, L.P.

a) Applicant Presentation

Sam Kiger was present for questions.

b) Staff Presentation

Robin Griffin, Planner, stated that staff reviewed the request and it meets subdivision requirements.

c) Open Public Hearing

**Vice Chairman Tovar opened the public hearing.
No Citizens wished to speak.**

d) Close Public Hearing

Vice Chairman Tovar closed the public hearing.

e) Discussion

No discussion took place.

f) Consider Action

Motion made by Commissioner Saenz to approve the request with staff recommended conditions, seconded by Commissioner Allen. Motion passed unanimously

WORK SESSION

6. Robin Griffin, Planner – Review of Planning and Zoning Commission email status as it relates to open records law.
Vice Chairman Tovar tabled item number 6 until a later date.
7. Educational work session – Kirk Clennan, Economic Development to conduct P & Z Work Session.
Vice Chairman Tovar tabled item number 7 until a later date.
8. Adjournment
Meeting was adjourned at 7:06.

Betty Saenz – Vice Chairman

ATTEST:

Ellen Pizalate, Secretary