



**REGULAR MEETING MINUTES  
PARKS & RECREATION ADVISORY BOARD  
December 6, 2010**

On the 6<sup>th</sup> day of December 2010, the Parks & Recreation Advisory Board of the City of Leander, Texas convened in Regular Meeting, the same being open to the public at regular meeting place thereof in Parks & Recreation Administration Office at 406 Municipal Drive and notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Chapter 551 of the Texas Government Code with the following members in attendance, to wit:

Andy Sultenfuss	}	Chair
Ted Wood	}	Vice Chair
Jayne Serna	}	Secretary
Tami Holk-Johnson	}	
Deborah Antich	}	
Steve Bosak	}	Parks & Recreation Director

1. **Call to Order.** Andy Sultenfuss opened the meeting at 7:03 p.m.
2. **Roll Call:** All listed above were in attendance. Stacy Stewart was absent excused.
3. **Discussion of possible approval of the October 4, 2010 Regular Meeting Minutes.** A motion was made by Ted Wood and seconded by Tami Holk-Johnson to approve the minutes from the October 2010 meeting. The motion was approved unanimously.
4. **Citizen Communications.** Andy commented that the Christmas Parade & Tree Lighting was “a hoot and lots of fun”.
5. **Consideration & Possible Action on the Following Items**
  - Presentation & Discussion Regarding the Parks, Recreation & Open Space Master Plan. Plan consultant, Brent Luck, presented a process overview and timeline for revising the plan and the Board reviewed the draft survey instrument that will be utilized for community input. Much discussion followed, and the Board asked for a number of revisions. Mr. Luck and Mr. Bosak took notes and agreed to work on the draft and bring it back to the Board in January. Survey outreach efforts include publicizing in City utility bills, the City website and the issuance of press releases. It is staff’s desire to receive survey comments electronically through the website, but hard copies will be available for those who request them.
  - Fall Fest: To be or not to be? Discussion ensued on whether or not the Parks & Recreation Department should assume responsibility for Fall Fest now that the Community Club has discontinued that effort. After discussing the pros and cons of the event, the Board unanimously voted not to revive *Fall Fest* as it once was held in Old Town for the following reasons: 1) It would be difficult to staff and fund a third event at that time of the year. The City already has highly successful events in September (*Bluegrass Festival*) and

December (*Christmas Parade & Tree Lighting*), and another event would stretch our limited staff and resources considerably; 2) Festivals like Fall Fest are quite common in the region and perhaps that is a contributing reason why interest in the festival has waned over recent years; and 3) Fall Fest, as it was originally promoted and organized, was an event that promoted businesses in Old Town. If it is the Council's desire to revive the event, another organization that is more closely related to the original intent should be recruited to put on the event.

In the spirit of having an autumn festival, the Board recommended that the Council consider building on the popularity of our *Bluegrass Festival* by expanding the event to include more bands, activities, vendors and days. 2011 will be the *Festival's* sixth year and it has put the City on the music map in a unique way. With Council support and additional resources, we can build on the success of this event to attract tourists from outside the region, bring attention to the City, and generate revenue for local businesses in the same manner that was originally intended with *Fall Fest*.

Steve agreed to draft a memo for Andy to present at a future Council meeting.

#### **6. Director's Report**

- Steve thanked the Board for their participation in the Parade & Tree Lighting and gave a brief report of the event.
  - Advised the Board regarding the status of the Estates @ Northcreek Ranch Development project (Playscape and pavilion have been ordered and they will be installed in January, construction expected to take 6-months to complete).
  - Advised the Board regarding the purchasing of recycling containers for the parks and City buildings through a CAPCOG Solid Waste Grant (Containers have been ordered).
  - Advised the Board regarding the new Bagdad Road Sidewalk Project being funded by a CBDG Grant through Williamson County (Design underway).
  - Christmas Tree Recycling in Bledsoe Park through January 10<sup>th</sup>.
7. **Adjournment:** Ted made a motion to adjourn and Deborah seconded it at 8:30. The motion was approved by all.